

Company name:

PO#:

Contact person's name:

Type / model:

Lightly tapping or shaking the item has the following effect:

- Unknown
- No Effect
- Problem temporarily goes away
- Problem is aggravated

What is the frequency of the problem:

- Constantly
- Every few minutes
- Once an hour
- Once per day
- Once per week
- Once per month
- After warm-up _____ minutes _____ hours
- Immediately upon power up

Check all that apply and only those that apply.

- Bad transmit from handset (they can't hear me)
- Bad receive to handset (I can't hear them)
- Bad transmit from speakerphone (they can't hear me)
- Bad receive to speakerphone (I can't hear them)
- Lights light up when they shouldn't*
- Lights do not light when they should*
- Buttons sticking down*
- Buttons not working*
- Buttons activating by themselves*
- LCD display not working properly
- Disconnects or hangs up when it should not
- Will not hang up or stays off-hook
- Can not answer ringing calls
- Phone does not ring when it should

* List effected buttons or lights in detail area

*Describe problem in detail here:

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